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**North East
Derbyshire**
District Council

Our Ref: SV/AJD
Contact: Damon Stanton
Tel: 01246 217011
Email: damon.stanton@ne-derbyshire.gov.uk
Date: Thursday, 11 June 2020

To: **Members of the Communities Scrutiny Committee**

Please attend a meeting of the Communities Scrutiny Committee to be held on **Friday, 19 June 2020 at 1.30 pm**. The meeting will be held through virtual meeting software. Access credentials to the meeting will be sent to you under separate cover.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Joint Head of Corporate Governance and Monitoring Officer

Members of the Committee

<u>Conservative Group</u>	<u>Labour Group</u>	<u>Liberal Democrat Group</u>
Councillor Lilian Deighton Councillor Oscar Gomez Reaney Councillor Roger Hall Councillor Carol Huckerby Councillor Kevin Tait	Councillor Nigel Barker Councillor Joseph Birkin Councillor Jeff Lilley	Councillor David Hancock

For further information about this meeting please contact Damon Stanton 01246 217011

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting (Pages 4 - 8)

To approve as a correct record and the Chair to sign the Minutes of the Communities Scrutiny Committee held on 28 February 2020.

4 Remit of the Committee

- a. Setting the Scene - Terms of Reference (Pages 9 - 12)
- b. How the Committee operates

5 Community Safety Partnership

To consider the work of the Partnership for the year against the Partnership Plan.

6 Selection of Scrutiny Review (Pages 13 - 14)

To discuss and select a topic for the Committee's Scrutiny Review. (Please fill in the attached sheet if you have any suggestions which we can discuss at the meeting).

7 Forward Plan of Executive Decisions - 15 May 2020 to 15 June 2020 (Pages 15 - 17)

To consider the Forward Plan of Executive Decisions – 15 May 2020 to 15 June 2020.

8 Scrutiny Work Programme (Pages 18 - 22)

To consider the Work Programme for the Communities Scrutiny Committee 2020/2021.

9 Additional Urgent Items (if any)

To consider any other matter which the Chair of the meeting is of the opinion should be considered as a matter of urgency.

10 Date of Next Meeting

The next meeting of the Communities Scrutiny Committee will be held on Friday, 7 August 2020 at 1.30 pm.



North East
Derbyshire
District Council

We speak your language

Polish

Mówimy Twoim językiem

French

Nous parlons votre langue

Spanish

*Hablamos su
idioma*

Slovak

*Rozprávame Vaším
jazykom*

Chinese

我们会说你的语言

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COMMUNITIES SCRUTINY COMMITTEE

MINUTES OF MEETING HELD ON FRIDAY, 28 FEBRUARY 2020

Present:

Councillor Kevin Tait (Chair) (in the Chair)
Councillor Oscar Gomez Reaney (Vice-Chair)

Councillor Joseph Birkin
Councillor Mark Foster
Councillor David Hancock

Councillor Lilian Deighton
Councillor Roger Hall
Councillor Jeff Lilley

Also Present:

V Dawson	Solicitor - Team Manager (Contentious)
A Maher	Senior Governance Officer
K Shiliitto	Solicitor
S Veerman	Overview and Scrutiny Manager

557 Apologies for Absence

No apologies for absence had been received.

558 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

Councillor R Hall declared a significant other interest as a taxi driver licensed by Chesterfield Borough Council. This was his 'operator' also employed drivers licensed by North East Derbyshire District Council. He indicated that he would not participate in the Committee's consideration or determination on this matter.

559 Minutes of Last Meeting

RESOLVED – That the Minutes of the Special Communities Scrutiny Committee held on 10 January 2020 and the Communities Scrutiny Committee held on 17 January 2020 be approved as correct records and signed by the Chair.

560 CCTV in Taxis

Councillor R Hall left the meeting at this point.

The Committee was reminded that it had discussed previously whether CCTV ought to be introduced in hackney and private hire vehicles licensed by the Council. Members had generally felt that a policy requiring CCTV to be installed in private hire and hackney carriage vehicles would have real advantages and that the Council ought to put this policy requirement into place.

In this context, the Committee noted that Cabinet had recently concluded that a policy to require CCTV in North East Derbyshire District Council licensed taxis should be progressed. Cabinet felt it important that this policy be developed in consultation with the drivers and that it took into account further government guidance on the use of CCTV in taxis, which was expected imminently.

Members then heard about the possible revisions to the Council's Licensing Policy – Hackney Carriages and Private Hire Vehicles. The Solicitor explained that, if adopted, these revisions would ensure that no vehicle would be licensed by the Council as a hackney carriage or a private hire taxi, unless a suitable CCTV system had been installed in it and that this system was compliant with the Council's data security and technical requirements. The policy requirement would not it was explained apply to those vehicles licensed by other local authorities which operate as taxis in the District.

The Committee was reminded that it would have an opportunity to comment on any specific proposals to establish the Policy, prior to their submission to Council for approval. The Committee welcomed this.

The Committee discussed extensively the possible policy revisions. Members considered the potential data protection implications that would need to be addressed, the need for clear signage explaining how vehicles had on-board systems, and how other local authorities had made the installation of CCTV a policy requirement for their licensed vehicles. In this context, the Committee recalled the policies and practices developed by Rotherham Council which required CCTV to be installed in their licensed vehicles.

In response to a question by Councillor M Foster, the Solicitor was asked to contact the authority to discuss its approach to requiring CCTV to be installed in their licensed vehicles. The Committee felt that this might be of assistance in developing and implementing the Council's own Policy on the installation of CCTV in vehicles licensed by North East Derbyshire District Council.

RESOLVED – That:-

- (1) The Communities Scrutiny Committee welcomed the proposed revisions to the Council's Licensing Policy, Hackney Carriages and Private Hire Vehicles and asked that the specific comments around required signage and other issues made at the meeting be taken into account in the development of the final Policy.
- (2) The Communities Scrutiny Committee requested the Council's legal service to liaise with Rotherham Borough Council on the approach taken to the development of their policies on CCTV systems in hackney carriage and private hire vehicles licensed by that authority, in order to determine what lessons could be applied to the Policy developed and adopted by North East Derbyshire District Council.

(Solicitor)

561 Licensing Procedure Note

Councillor R Hall returned to the meeting at this point. He declared an interest as

a Chesterfield taxi driver, but indicated that he would remain in the meeting and participate in the Committee's discussion.

At its last meeting the Communities Scrutiny Committee had been informed that the Council's Taxi Licensing Policy for Hackney Carriage and Private Hire Drivers had been amended in September 2018. Under the revised Policy, Officers were required to refer any applications to the Licensing Sub-Committee for determination when the applicants had been convicted of criminal offences.

What had become clear since then, was that many of those applicants with historical convictions had been required to attend Licensing Sub-Committee meetings, even though offences had occurred a very long time ago and the Officers had now concerns about them or their likely behaviour.

This aspect of the Policy it was explained had now been changed, so that the Offices could determine whether a person was a fit and proper person or whether someone was a 'fit and proper person' to hold a license when they had been convicted for historical offences. Current offences, would still be considered by the Licensing Sub-Committee.

The Committee had also discussed at its last meeting the weight attached to convictions when considering applications. The Legal and Licensing Officers had agreed to prepare additional guidance on this and to consult the Committee about it.

Members discussed the additional guidance. Concern was expressed that under it, some forms of assault would be treated as less serious than other assaults. Those crimes treated less seriously would include hate inspired assaults.

The Committee considered extensively the barring criteria to be adopted by the Council. Members felt that it would be inappropriate for those guilty of some assaults to be barred from being able to apply for a license for a longer period than those with convictions for other assaults.

Members felt that the Council's Taxi Licensing Policy for Hackney Carriage and Private Hire Drivers ought to treat convictions for assault as equally serious and that those convicted of assault ought to be barred from applying for licenses for an equally long period of time. The Solicitor accepted that there was no an inconsistency which would need to be rectified. He discussed with the Committee the ways in which this could be done as soon as possible.

RESOLVED – That Committee recommended as part of the Council's Taxi Licensing Policy for Hackney Carriage and Private Hire Drivers, the Council be recommended that the currently highest eight year barring period be applied to all those convicted for assault offences, seeking to apply for a hackney or private hire driver's license with North East Derbyshire District Council.

(Solicitor)

562 Sex Establishments

The report to Committee asked Members to consider and comment on a draft Sex Establishment Policy. The Solicitor - Team Leader (Contentious) explained that

there were currently no sex establishments in North East Derbyshire. However, by adopting the new Policy, the Council would be able to exercise its legal powers to control the number of premises and their locations, if any applications to open such establishments were made in the future.

The Committee discussed the draft Policy and how it might be applied in specific circumstances. A number of practical points about the application of the Policy were raised, which the Solicitor - Team Leader (Contentious) agreed to consider.

The Committee was informed about the 12 week public consultation exercise on the Policy that would take place. Members also heard about the role which the General Licensing Sub-Committee would play in determining any applications.

At the conclusion of the discussion Members made it clear that they would support action to protect communities and those working in sex establishments. The Committee was pleased in this context that the proposed Policy for North East Derbyshire on sex establishments appeared to be more robust than those adopted by neighbouring local authorities.

RESOLVED – That the Communities Scrutiny Committee note the report.

(Solicitor – Team Manager (Contentious))

563 Scrutiny Review - Residential Parking

The Senior Engineer attended the meeting to answer and discuss the technical questions raised by Members during the Committee's review into Residential Parking. As part of this, the Committee heard about the proposed new 'hardstanding' specifications for parking on driveways, the enforcement powers to control on-street car parking and the management arrangements for off-street parking in the District. They also discussed the installation of 'drop down' kerbs at Council owned housing.

RESOLVED – That the Communities Scrutiny Committee noted the report.

564 Scrutiny Review

The Committee then considered all of the evidence which it had received during its review of Residential Parking. It identified examples of good practice and then made specific recommendations for future action.

RESOLVED – That the draft report on the Committee's review be prepared and submitted to Committee for approval.

(Overview & Scrutiny Manager)

565 List of Key Decisions - Issue No 93

The Committee considered Issue No 93 of the List of Key Decisions which set out the major decisions being taken over the next few months.

RESOLVED – That the List of Key Decisions, Issue No 93, be noted.

566 Scrutiny Work Programme

Members noted that the Communities Scrutiny Committee was scheduled to consider the work of the Community Safety Partnership for the year against the Partnership Action Plan at its next meeting.

RESOLVED – That the Communities Scrutiny Work Programme 2019-20 be noted.

567 Additional Urgent Items (if any)

There were no additional urgent items to be considered at this meeting of the Communities Scrutiny Committee.

568 Date of Next Meeting

The next meeting of the Communities Scrutiny Committee would be held on Friday, 1 May 2020 in Chamber 1, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, S42 6NG.

Terms of Reference

5.3 Scrutiny Committees

(a) Within their themed areas, all *Scrutiny Committees* will:-

- (i) review decisions made by and the performance of the *Council Meeting*, the *Cabinet*, committees and *Officers* both in relation to individual decisions and over time (but not including *Regulatory Decisions*)
- (ii) review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas
- (iii) question members of the *Cabinet* and *Officers* about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions (but not including *Regulatory Decisions*)
- (iv) make recommendations to the *Council Meeting* and/or *Cabinet* arising from work undertaken by a *Scrutiny Committee*
- (v) review the performance of other public bodies in the area and invite reports from them by asking them to address the *Scrutiny Committee* about their activities and performance
- (vi) question and gather evidence from any person with their consent
- (vii) collaborate with other *Scrutiny Committees* and other bodies carrying out similar functions outside the Council
- (viii) report to the Council meeting annually on the scrutiny function and their work
- (ix) exercise functions relating to call in and Councillor Call for Action.

(b) Growth Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Local Enterprise Partnership and Combined Authorities
- Business/Economy
- Economic Development
- Regeneration

- Asset Management
- Planning
- Tourism
- Partnerships
- Strategic Housing – Housing Strategy

(c) Communities Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Statutory Crime and Disorder responsibility
- Community Safety
- Leisure
- Health and Well being
- Street Scene
- Environment Health (including Licensing)
- Inclusion
- Equality
- Housing Management
- Emergency planning
- Estates and property

(d) Organisation Scrutiny Committee

The committee will have responsibility for scrutiny functions relating to:-

- Services:
 - Audit
 - Communication and Consultation
 - Customer Services
 - Finance
 - Governance
 - Human Resources
 - ICT
 - Legal
 - Procurement
 - Revenue and Benefits
 - Scrutiny
 - Strategy and Performance
- Shared Services
- Commissioning /De Commissioning Services
- Self Regulation

- Transformation Programme
- Employees

(e) Audit and Corporate Governance Scrutiny Committee

The committee will:-

- (i) consider the Internal Audit annual report and opinion, and a summary of Internal Audit activity (actual and proposed) and the level of assurance it can give over the Council's corporate governance arrangements
- (ii) consider summaries of specific Internal Audit reports as requested
- (iii) consider reports dealing with the management and performance of the providers of Internal Audit Services
- (iv) consider a report from Internal Audit on agreed recommendations not implemented within a reasonable timescale
- (v) consider the External Auditor's Management Letter, relevant reports, and the report to those charged with governance
- (vi) consider specific reports as agreed with the External Auditor
- (vii) comment on the scope and depth of external audit work to ensure it gives value for money
- (viii) liaise with the Audit Commission over the appointment of the Council's external auditor
- (ix) commission work from Internal and External Audit as necessary
- (x) maintain an overview of the *Contract Rules*, and *Finance Rules*
- (xi) review any issue referred to it by the *Chief Executive*, a *Director*, the *Monitoring Officer*, the Chief Finance Officer or the *Council Meeting*, a committee or the *Cabinet*
- (xii) monitor the effective development and operation of risk management and corporate governance in the Council
- (xiii) monitor the Council's anti fraud and corruption strategy
- (xiv) oversee the production of the Council's Statement on Internal Control and recommend its adoption

- (xv) oversee the Council's arrangements for corporate governance and agree necessary actions to ensure compliance with best practice
- (xvi) oversee the Council's compliance with its own and other published standards and control
- (xvii) approve the Council's audited Annual Statement of Accounts
- (xviii) review the annual statement of accounts, specifically to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the *Council Meeting*
- (xix) consider the External Auditor's report to those charged with governance on issues arising from the audit of the accounts

5.4 **Issues falling within the functions of two or more Scrutiny Committees**

Any Committee may consider matters that are important to the Health and Well Being of residents within North East Derbyshire.

Where a particular issue could fall within the functions of two or more Scrutiny Committees the Chairs of the relevant Scrutiny Committees, following consultation with the Overview and Scrutiny Manager, will agree which Scrutiny Committee will consider the matter.

Overview and Scrutiny Committees

Suggested Topics for Review

2020/21

Suggested by:

Issue to be looked into:

Why I think we need to look at this:

What would I like to see come out of such a review:

What makes a good scrutiny topic?

- A concern that affects a large percentage of the Districts residents
- An issue Scrutiny can influence and add value to
- A persistent problem that is not being resolved
- An underperforming service or overspending one etc.
- A topic that Cabinet has asked Scrutiny to investigate (prior to a report for decision going to Cabinet)
- Timely – an in depth review can take several months. Report could not be completed in time as issue moves on. More suitable to do a spotlight review or a special meeting look.

Not a good topic

- Duplication of work -Something being reviewed elsewhere, such as by Audit or service review for improvement, and where there are current recommendations not yet implemented (however, can sometimes be useful to feed in if review live and adds value)
- An issue that affects a small number of people and can be resolved in another way
- A topic which is the subject of an Ombudsman Inquiry or internal investigation
- A topic that is too complex, too long, requires too many resources to complete



North East Derbyshire
District Council

Forward Plan of Executive Decisions for the period 15 May 2020 – 15 June 2020

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, or (ii) an officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or receiving income of over £100,000 revenue or £250,000 capital, or
- (b) Have a significant impact on two or more wards in the Council's area.

At least 28 calendar days' notice must be given before they are due to be taken by the Cabinet or an officer under delegated powers.

The Cabinet can make urgent decisions which do not appear in the Forward Plan. A notice will be published at the District Council Offices and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The Forward Plan also lists those 'Exempt' Decisions which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the officers or senior employees responsible for producing the reports and reports for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why something is a Key Decision or is going to be taken in private then please contact the Governance Team on 01246 217391 or email: alan.maher@ne-derbyshire.gov.uk.

Published under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Sarah Sternberg: Head of Corporate Governance and Monitoring Officer

Published on: 15 May 2020

Cabinet members and their responsibilities

Member	Portfolio of responsibilities
Councillor M E Thacker MBE	Leader and Portfolio Holder for Overall Strategic Leadership
Councillor A Dale	Deputy Leader and Portfolio Holder for Council Services
Councillor C Cupit	Portfolio Holder for Environment
Councillor J Kenyon	Portfolio Holder for Transformation and Climate Change
Councillor B Lewis	Portfolio Holder for Partnerships & Leisure
Councillor P Parkin	Portfolio Holder for Finance
Councillor A Powell	Portfolio Holder for Communications and Housing
Councillor C Renwick	Portfolio Holder for Economic Growth

DECISION TO BE TAKEN	DECISION-MAKER	DATE OF DECISION	KEY DECISION	EXEMPT DECISION (INCLUDING GROUNDS FOR EXEMPTION)	RESPONSIBLE PORTFOLIO HOLDER	RESPONSIBLE OFFICER
Medium Term Financial Plan To update Members regarding the current position and to agree the process for securing financial savings whilst maintaining service delivery.	Cabinet	11 Jun 2020	Key	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Paul Parkin	Jayne Dethick
Financial Impact of Covid-19 To update Members on the financial impact of the Covid-19 Outbreak on the Council	Cabinet	11 Jun 2020	Non-Key	Fully exempt Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.	Councillor Paul Parkin	Jayne Dethick
Land Sales To consider offer(s) to sell Council owned General Fund land.	Cabinet	Before 4 Sep 2020	Key	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Councillor Jeremy Kenyon	Matthew Broughton

COMMUNITIES SCRUTINY WORK PROGRAMME 2020/21
Friday at 1:30 pm

Chair: Cllr Kevin Tait Vice Chair: Cllr Oscar Gomez Reaney

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
19th June, 2020	Remit of the Committee		<ul style="list-style-type: none"> • Briefing on Scrutiny : <ul style="list-style-type: none"> - setting the scene - the terms of reference for the Committee - How the Committee operates, ways of working– Discussion 	Sue Veerman -Overview and Scrutiny Manager/Committee Members
	Draft Work Programme		<ul style="list-style-type: none"> • To discuss items for the draft work programme for the year and any suggested items for inclusion 	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> • To consider the Committees topic for a Scrutiny review • Consider what we want to look at • Consider stakeholders who we want to see 	Committee Members

Agenda Item 8

	Community Safety Partnership	Review	<ul style="list-style-type: none"> To consider the work of the Partnership for the year against the partnership plan 	Community Safety Partnership
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman- Overview and Scrutiny Manager
12th July, 2019	Scrutiny Review	Review	<ul style="list-style-type: none"> Scene setting for Review 	Lead Officer
	Scrutiny Review	Review	<ul style="list-style-type: none"> Approval of Project Plan and timetable Drafting of questions Documentation 	Committee Committee
	Health Partnership Working	Monitor and challenge	<ul style="list-style-type: none"> To consider progress on the Healthy North East Derbyshire Approach 	Tris Burdett Partnership Officer
	Previous Scrutiny Review	Review	<ul style="list-style-type: none"> To consider progress against the action plan – Scrutiny Review of Homelessness 	Karl Apps – Head of Service Lee Pepper – Housing Options Team Leader – Sign Off
	Forward Plan of Executive Decisions	Monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Monitor and challenge	<ul style="list-style-type: none"> To consider the Committees’ work programme 	Sue Veerman Overview and Scrutiny Manager

7th August, 2020	Scrutiny Review	Review	Interviews	
	Forward Plan of Executive Decisions	Monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	Sue Veerman -Overview and Scrutiny Manager
9th October, 2020	Previous Review – Domestic Abuse	Monitor	<ul style="list-style-type: none"> To receive an update on progress against the action plan – presentation? 	Karen Hanson – Director of Place
		Monitor and challenge	Interviews:	
	Forward Plan of Executive Decisions	Monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committees' work programme 	Sue Veerman Overview and Scrutiny Manager

22nd January, 2021	Scrutiny Review	Review		
			<ul style="list-style-type: none"> • ITEM TBC 	
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager
5th March, 2021		Consultee, monitor and challenge	<ul style="list-style-type: none"> • ITEM TBC 	
	Scrutiny Review	Review	<ul style="list-style-type: none"> • Triangulation of evidence – Scrutiny Review 	Members
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> • To consider whether the Committees' work programme has been completed at year end 	Sue Veerman - Overview and Scrutiny Manager

14th May, 2021	Street scene?	monitor and challenge	<ul style="list-style-type: none"> To consider the services performance including recycling 	Steve Brunt, HOS - Street scene
		Monitor and challenge		
	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> To agree the draft report for Scrutiny Review 	Committee Members
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> To monitor the implementation of previous committee and review recommendations 	Sue Veerman - Overview and Scrutiny Manager
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the list of key decisions 	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> To consider the Committee's Work Programme 	Sue Veerman - Overview and Scrutiny Manager

- Planning – provisional - date to be confirmed due to workload – still needed?
- New Policy on driveways – Niall Clarke – Rykneld Homes